

**Suncoast Corvette Association Inc.**  
**By-Laws**

**Article I**

Purpose:

The general purpose of the Association shall be to promote the safe use, enjoyment and preservation of the Chevrolet Corvette and the fellowship of Association members.

**Article II**

**Section 1. New Membership:**

Membership in the Association shall be open to owners of a Chevrolet Corvette and the family thereof, interested in the purpose of the Association.

**Section 2. Renewal Membership:**

All members of the Association, that are “in good standing”, may renew their membership annually. Should any member fail to renew their membership prior to the first regularly scheduled meeting of the second month of the new fiscal year, they will be required to meet all New Membership criteria as stated in Section 1.

Membership dues, for previous members of the Association, shall be considered as renewal dues and shall become effective on January 1<sup>st</sup> of the current fiscal year and the amount shall be the Full Association Dues.

The term “in good standing” refers to possession of current and valid Suncoast Corvette Association membership card.

Renewal of membership is defined as “The paying of the current fiscal year Association dues.”

**Section 3. New Members:**

New members who are joining the Association for the first time may pay the Association Dues in accordance with the following schedule:

- <u>January 1<sup>st</sup></u> through <u>June 30<sup>th</sup></u>	<b>Full</b> Association Dues
- <u>July 1<sup>st</sup></u> through <u>December 31<sup>st</sup></u>	<b>One Half</b> of the Association Dues

**Section 4. Dues:**

Members in the Association shall pay Annual Dues of \$30.00 (Jan. 2002) for each membership each fiscal year. Dues are not refundable. (Revised by-law Nov 2001/passed Dec 2001 in regulation of Article V.)

**Section 5. Fiscal Year:**

The Fiscal year shall be from January 1<sup>st</sup> through December 31<sup>st</sup>.

**Section 6. Payment of Association Dues:**

Association Dues for membership Renewal is due on the first day of the new fiscal year. Renewal dues must be paid no later than March 1st or your SCA membership will be revoked. (Revised by-law June 2008/passed June 2008 in regulation of Article V.)

**Article III**

**Annual Meeting:**

The Annual Meeting shall be held in January at a regularly scheduled meeting for the purpose of selecting nominees for Officers for the next fiscal year. Election of Officers shall be held at the next scheduled meeting and those elected to office shall assume their duties at that time.

## **Article IV**

### **Section 1. Officers:**

Elected officers will consist of a President, Vice President, Treasurer and Activities Chairperson (“Board”). The secretarial duties shall be distributed among the members of the Board. (Revised by-law June 2008/passed June 2008 in regulation of Article V.) (Revised by-law June 2008/passed June 2008 in regulation of Article V.) (Revised by-law June 2008/passed June 2008 in regulation of Article V.) (Revised by-law June 2008/passed June 2008 in regulation of Article V.)

### **Section 2. Selection of Officers:**

The Officers shall be selected from Corvette owners and their spouses or significant others, who are in good standing with the Association and who have been active members of the Association for a minimum of six (6) months. Officers shall be elected by a two-thirds (2/3) majority vote of the attending members at the January meeting. (Revised by-law June 2008/passed June 2008 in regulation of Article V.)

### **Section 3. Eligible Voters:**

Eligible voters shall be defined as all members of the Association that are in good standing and shall be limited to two (2) voters per family membership.

### **Section 4. Terms of Office:**

Any member holding the office of President or Vice President shall only be eligible for two (2) consecutive terms in the same office during any three (3) year period, unless the incumbent officer is nominated again by a “majority” of the members present and the incumbent officer agrees to run. (Revised by-law addition Mar. 2002/passed Apr. 2002 in regulation of Article V.)

Any Officer found to be negligent in their duties may be removed from office by a two-thirds (2/3) majority vote of the members present at any regularly scheduled meeting. If the office of President becomes vacant for any reason during the calendar year, the Vice President will assume the office of President.

If an officer’s position, other than the President, becomes vacant during the term and more than one-half (1/2) of the term remains, there will be an election at the next regular business meeting to fill such vacancy. If an officer’s position, other than the President, becomes vacant during the term and less than one-half (1/2) of the term remains, there may be an election to fill such vacancy.

### **Section 5. Removal from office:**

- A request to remove from office for conduct unbecoming an officer will be presented in writing to the President of the Club. In a case where the request pertains to the President, the request will be presented in writing to the Vice President of the Club.
- The officers will appoint a committee (of three (3) or five (5) members) within fifteen (15) days of receipt of the request to investigate the allegations.
- Copies of the complaint must be presented to the officer, via registered mail or hand delivered, within fifteen (15) days of receipt.
- The committee will investigate and report to the officers of the club within thirty (30) days.
- The findings and recommendations of the investigating committee must be reported at the first business meeting following the report to the officers. Removal will only be accomplished by a two-thirds (2/3) vote of the voting members present at the business meeting.
- At the conclusion of the investigating committee’s report, the committee will be dissolved.
- Any officer who circumvents or invalidates any By-Laws without due process will be subject to removal.

### **Section 6. Disciplinary Action:**

- The officers may expel or suspend any member whose conduct and or actions, in their judgment, is detrimental to the purposes and goals of this club. A complaint must be presented to the Board in writing. The request cannot be anonymous and must state the reasons for expulsion. The Board must give notice to the member regarding the potential action by the Board. The member must be allowed to provide any evidence and make a statement to the Board regarding the allegations. The Board must investigate the request at the next Board meeting. The Board will be free to examine all evidence, hear testimony, and call any additional witnesses in the matter. After all evidence is heard the Board will take a

vote. The Board's vote to expel a member must be unanimous. The President will notify the member of the Board's decision. This is NOT subject to a dispute between individuals.

## **Section 7. Description Officer Duties & Responsibilities:**

### President

- Signs legally binding documents on behalf of the club.
- Represents the club to other organizations, either in person or by delegation of authority.
- Presides at all club meetings.
- Oversees and ensures the duties of the other officers and committees.
- Appoint committees, as necessary to meet the needs of the club.

### Vice-President

- Assumes the duties of the President, in his/her absence, at meetings, as needed.
- Maintains inventories of all Club property. Oversees sales of Club products.
- Assists committees to support and produce special events.

### Treasurer

- The Club Treasury is maintained by the elected Treasurer in the SCA bank account with a minimum of two (2) Club officers (Treasurer and President) having access to the account.
- Receive, process and maintain membership applications and funds.
- Collects membership renewal funds and disburse Club funds as needed. (All reimbursement requests must be accompanied by an original receipt, for proper identification and documentation.)
- Maintains a list of current paid memberships with names, addresses and phone/cell numbers.
- Provides financial reports at scheduled meetings.
- Coordinates allocations to ensure sufficient funds to cover all Club commitments.
- Commits Club funds only with prior approval by majority attending, verbal ballot or with submission of receipts for valid/authorized Club expenditures.

### Activities Director

- Shall offer to the membership, proposed Club activities agenda at each meeting.
- Shall provide required paper work, coordinate and supervise approved activities.
- Coordinates activity committees to support and produce all special activities.
- Oversees and administrates the social activities of the club.
- Initiates activity reminders to members.

## **Section 8. Description Non-officiating Volunteer Duties & Responsibilities:**

### Museum Ambassador

- Will be responsible to provide information and scheduled events pertaining to the Corvette Museum.

### Club Photographer

- Will take photos at activities, and Club related articles and photos for Web master and/or Newsletter Editor.

### Webmaster

- Will maintain and facilitate the Club's owned Web Site.

### Newsletter Editor

- Will be responsible for the computer production and E-mailing of the monthly publication to the club members.

### Hearts and Flowers

- Will be responsible for sending get well or condolence correspondence to club members and or their family.

(Added Sections 5 - 8 by-laws June 2008/passed June 2008 in regulation of Article V.)

## **Article V**

### **By-Laws:**

Proposed additions or deletions to the By-Laws must be read at two (2) consecutively scheduled regular meeting of the Association. By-Law changes will be voted on at the second reading and shall require a two-thirds (2/3) majority vote of the attending members in order to be approved.

Any active member in good standing may submit a written proposal to the President for an amendment to the By-Laws.

The President may assign a committee to review and make recommendations for updates and deletions to the By-Laws, as they deem appropriate. The Board must approve the recommendations of the committee. The By-Laws must be available at club meetings and accessible on the club's website. (Revised by-law June 2008/passed June 2008 in regulation of Article V.)

## **Article VI**

### **General Association Rules and Regulations:**

- Any disorderly conduct by any member or officer during any Association meeting or activity will be subject to appropriate disciplinary action.
- There shall be NO drinking of alcoholic beverages or use of illegal drugs during association activities. The only exception is the use of alcoholic beverages at Association social events by persons of legal drinking age. The SCA fully complies with Florida State laws pertaining to operating a motor vehicle under the influence of alcohol or drugs. (Revised by-law June 2008/passed June 2008 in regulation of Article V.)
- Association member's Corvettes must be in presentable running and looking condition, unless they are in the process of being restored or repaired, and must be in legal compliance with all Florida State laws in order to participate in any club function.
- No Suncoast Corvette Member is permitted to be a club officer, or board member of another Corvette Club or Association, that is based in the State of Florida. This represents a conflict of interest for the members of the Suncoast Corvette Association. (Added by-law Jan. 2008/passed Jan. 2008 in regulation of Article (V)).

### **Caravanning:**

- When the Club, as a group, is caravanning on an Interstate Highway or State Highway, the group shall not exceed the posted speed limit, turn headlights on for safety and will stay in the "slow lane" except when passing other slower vehicles. Members must drive in a manner so as not to obstruct other vehicles, and will show courtesy to other drivers.

### **SCA Homecoming and Public Event Rules:**

- SCA members must be in complete safe operation of their vehicle.
- Only one passenger is allowed to ride in the passenger seat of an SCA member's Corvette. Passengers are prohibited from sitting on the roof, standing on the seat or sitting anywhere on the outside of the vehicle at anytime.

### **SCA Roster:**

- No SCA member is authorized to utilize the SCA roster and or member information for any other reason except for SCA club social interactions. The SCA roster will not be permitted to solicit members or sold to any organization for business or personal gain.

### **Unauthorized Club Representation:**

- No member shall represent the Suncoast Corvette Association or Board in any capacity without prior Board approval. Approval can only be obtained by attending a Board meeting, or via telephone poll conducted by the President or someone appointed by the President to poll the Board for approval of the proposed activity.

(Added Caravanning, SCA Homecoming and Public Event Rules, SCA Roster, Unauthorized Club Representation by-laws June 2008/passed June 2008 in regulation of Article V.)

## **Article VII**

### **Club Liability:**

- Neither the club, nor its board members, shall be held liable for any loss or damage or personal injury due to fire, theft or accidents at any and all club meetings, functions and events that the club directs or directly participates in. A waiver must be signed prior to participation of any SCA member at any school or organization hosting a homecoming, parade or any public event. A parent(s) or guardian(s) of a minor under the age of eighteen (18) years old must also sign a waiver.

### **Property and Finance:**

- The members of the Suncoast Corvette Association will not be personally liable for debts, liabilities or obligations of the Suncoast Corvette Association.
- Property and items purchased by the club, will be the sole property of the club.
- If the club disbands, the property of the club will be disposed of in accordance with the majority vote of the remaining voting members present at a business meeting.
- Checks and other orders for payment of monies in the name of the Suncoast Corvette Association will be signed by two (2) officers.
- Financial policies may be changed by a two-thirds (2/3) majority vote of the membership present at a club meeting.

(Added Article VII, Club Liability, Property and Finance by-laws June 2008/passed June 2008 in regulation of Article V.)